

**BIDDING DOCUMENT FOR
THE PROCUREMENT OF
4WD SUV VEHICLE THROUGH
CATALOGUE PURCHASE METHOD**

SOS Children's Villages Nepal

Sanothimi, Bhaktapur, Nepal

Issued on: July 8, 2024

Issued to: Authorised Distributors

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SOS Children's Villages Nepal

Sanathomi, Bhaktapur, Nepal

Procurement of 4WD SUV Vehicle through Catalogue Shopping Method

Date of publication: 7th July 2024

S.N.		Qty.	General Specification
1	General	1	Right Hand Drive model with Four wheel, suitable for driving in Nepal at an altitude up to 4000 meter and in ambient temperature between -10 to 50 deg. Centigrade. Gross Vehicle Weight of the vehicle shall not be less than 2500 KG and shall have seating capacity for at least 7 passengers.

- Interested Authorized Distributors may submit their proposal along with Company registration, VAT/PAN Registration/Tax clearance Certificate of 2079/080 along with Authorized specification/ Rate with detail catalogue and Authorization Certificate.
- Further details may be obtained from the SOS Children's Villages Nepal or from sosnepal.org.np website.
- SOS Children's Villages Nepal reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.

Section I. Invitation for the Procurement through Catalogue Shopping Method

- SOS Children's Villages Nepal invites proposals for the procurement of 4WD SUV vehicle as detailed in attached specifications and the schedule of requirements provided herein.
- The proposals submitted by the bidder shall comprise the following:
 - Quotation and price schedules
 - Schedule of requirements
 - Technical Specifications
 - Catalogue
- Proposals must be submitted to SOS Children's Villages Nepal on or before 14th July 2024 at or before 12:00 Hrs.
- Proposals shall be opened at the office of SOS Children's Villages Nepal on 15th July 2024.
- The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Producers/Authorized Distributors under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.

6. Price quoted by the Bidder shall remain fixed and valid until completion of the contract performance and will not be subject to variation in any account.
7. Submitted Proposals must remain valid for a period of 7 days after the deadline for submission date.
8. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/Company Registration Certificate.
 - b) VAT and PAN Registration Certificates.
 - c) Tax Clearance Certificate of FY 2079/080
 - d) Manufacturer's Authorization Certificate
 - e) Other documents as needed
9. The goods supplied under this contract shall comply with the Schedule of Requirements and the standards mentioned in the Technical Specification.
10. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
11. SOS Children's Villages Nepal reserves the right to accept or reject the Proposal without assigning any reason, whatsoever.

SOS Children's Villages Nepal
 Sanothimi, Bhaktapur, Nepal

Section II. Conditions of Contract

Components	A. General
1. Scope of Bids	<p>1.1. In this contract, the following terms shall be interpreted as indicated:</p> <p>a) "The Contract" means the agreement entered into between SOS Children's Villages Nepal and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.</p> <p>b) "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation.</p> <p>c) "4WD SUV Vehicle" means the vehicle and related accessories and spare-parts or any other materials which the supplier is required to supply to SOS Children's Villages Nepal under the contract.</p> <p>d) "Services" means services ancillary to the supply of the vehicle.</p> <p>e) "SOS Children's Villages Nepal" means the procuring entity purchasing the vehicle;</p> <p>f) "The Supplier" means the organization supplying the vehicle and services under this contract.</p>

2. Technical Specifications	2.1. The vehicle supplied under this contract shall confirm to the standards mentioned in the Technical Specification.
3. Patent Right	3.1. The Supplier shall indemnify SOS Children's Villages Nepal against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of vehicle or any part thereof in the country.
4. Inspection and Test	4.1 SOS Children's Villages Nepal or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of goods to SOS Children's Villages Nepal's premises.
5. Delivery of Goods	5.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by SOS Children's Villages Nepal in its Schedule of Requirements
6. Warranty	<p>6.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.</p> <p>6.2 The warranty shall remain valid for not less than 2 years after the goods have been delivered to the destination indicated in the contract and accepted by SOS Children's Villages Nepal after commissioning of vehicle by the Supplier.</p> <p>6.3 SOS Children's Villages Nepal shall promptly notify the Supplier in writing of any claims arising under this warranty.</p> <p>6.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective components without cost to SOS Children's Villages Nepal. The Supplier will be entitled to remove, at its own risk and cost, the defective components.</p>
7. Payment	<p>7.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery commissioning of the vehicle to the satisfaction of SOS Children's Villages Nepal.</p> <p>7.2 Payment shall be made within ten (10) days of receipt of the vehicle and upon submission of claim supported by the acceptance certificate issued by SOS Children's Villages Nepal.</p>
8. Prices	8.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its Proposals
9. Governing Language	9.1 The Governing Language shall be: Nepali or English
10. Applicable Law	10.1 The applicable law shall be Laws of Nepal
11. Notices	<p>11.1 Purchaser's address for notice purposes: Madhyapur Thimi – 2, Sanothimi</p> <p>11.2 Supplier's address for notice purposes:</p>
12. Taxes and Duties	12.1 The Supplier shall be entirely responsible for all taxes, duties, license fees and other such levies imposed by the GoN.
13. Operations, Maintenance and Spare-parts Manuals	13.1 The successful Supplier shall supply copies of manufacturer's operation, maintenance and spare-part manuals of the goods (vehicle)
14. Conduct of Suppliers	14.1 The Supplier shall be responsible to fulfil obligations as per the requirement of the Contract Agreement and Bidding documents.

	<p>14.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement:</p> <p>a) Give or propose improper inducement directly or indirectly,</p> <p>b) Distortion or misrepresentation of facts</p> <p>c) Engaging or being involved in corrupt or fraudulent practice</p> <p>d) Interference in the participation of other prospective bidders.</p> <p>e) Coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings.</p> <p>f) Collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive SOS Children's Villages Nepal the benefit of open competitive bid price.</p> <p>g) Contacting SOS Children's Villages Nepal with an intention to influence SOS Children's Villages Nepal with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after 6 opening of bids up to the notification of award of contract</p>
16. Dispute Resolution	16.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.

Section III. Schedule of Requirements

The delivery schedule expressed as days stipulates hereafter a delivery date which is the date of delivery to the destination where the Goods is required to be deliverer

S.N	Description of Goods	Qty.	Destination as specified in BDS	Delivery Date
1	Procurement of 4WD SUV Vehicle	1	SOS Children's Villages Nepal, Sanothimi	Within 7 days

Section IV. Technical Specifications for 4WD SUV

S. N	CRITERIA	DEPARTMENTAL REQUIREMENT	OFFERED SPECIFICATION
1.	General	Right Hand Drive model with Four-wheel drive, suitable for driving in Nepal at an altitude up to 4000 meter and in ambient temperature between - 10 to 50 deg. Centigrade. Gross Vehicle Weight of the vehicle shall not be less than 2500 KG and shall have seating capacity for at least 7 passengers.	
2.	Engine	Liquid cooled Turbocharger Diesel (Four Cylinders Inline,4 valves/Cylinder)Engine not less than 2000CC, developing Maximum rated Power output not less than 100 KW and maximum torque should not be less than 315Nm at (3000-4000) RPM (engine fully equipped with accessories) for efficient full load operation of vehicle at operating conditions, shall be equipped with cold starting device, direct electric starting system, heavy duty fuel filter, CRDI/Direct Injection Technology.	
3.	Gauges/Sensors	Oil pressure sensor, Coolant temperature sensor, Fuel Gauge, Transmission gauge, EGR sensor etc. as necessary for efficient operation and maintenance, signals for 4 WD, door lock etc.	
4.	Emission Standard	The emission standard of the offered vehicle must be following or superior than the applicable Standard BSIV (EGR, 3 way Catalytic Converter) as prescribed by Nepal Vehicle Mass Emission Standard which is to be certified by Department of Transport Management.	
5.	Transmission	Manual shift at least five forward and one reverse, all forward synchromesh transmission, floor mounted, 4WD engaged through control at driver seat (switch or lever).	
6.	Suspension	Hydraulic Double Acting Telescopic Shock Absorbers, Double Wish-bone type Independent Front Coil Spring and Leaf	
7.	Wheel/Tires	Standard size (235/65 R17), Tubeless	

8.	Steering	Power assisted/Power Steering (Hydraulic/Electric)	
9.	Brakes	<p>Front: disc type</p> <p>Rear: Disc/Drum type</p> <p>Hydraulic operated on all wheels, and parking brake, dual circuit preferred.</p> <p>Four-wheel Anti-lock brake system (ABS).</p>	
10.	Cab	4 side doors and 1 back swing door, all metallic cab with insulated roof, right hand drive, laminated glass windscreen, front windscreen washers and wipers, glass windows on doors, through ventilation, comfortable and adjustable seats for driver and passenger. Floor mats, two sun visors, and two side view mirrors.	
11.	Chassis, frame ,Ground Clearance	Steel, heavy duty, with toe-hooks in front and rear. Ground Clearance Not Less than 200mm.	
12.	Essential Accessories	<ol style="list-style-type: none"> 1. Projector Head Lamps, tail and rear light, reversing light and turn signals 2. Cabin lights, Fog lamps 3. Speedometer / odometer 4. Spare wheel with tyre and tube 5. Suitable jack with handle 6. Air Conditioner (HVAC) 7. Infotainment with Bluetooth/USB/AUX etc 8. Key/Keyless entry System 9. Central Door Locking System. 10. Auto Door Lock while driving. 11. Child Safety Lock 12. Minimum Front Dual Air Bag Safety System 13. Power Window System (Front & Rear) 14. Power Steering 15. Cruise Control System 16. Engine Immobilizer 17. Adjustable Steering 18. Seatbelt Warning System 19. Speed Alert 20. Rear defogger 21. Cabin Boot Access 22. Boot Space Not less than 400L 23. Fuel Tank Capacity Not Less than 50L 	

		To be equipped with all accessories offered in standard model but not limited to the above items.	
13.	Instructions	All signs and instructions in the vehicle shall be in English.	
14.	Manuals	One copy of the Operator's and Owner's Instructions and Maintenance manual; with each vehicle in English shall be supplied:	
15.	Tools	A set of tools required for general maintenance shall be supplied. (Cross wrench for wheels, Hydraulic Jack, Puncture Repair kit)	
16.	Color	Standard color. (Any)	
17.	Warranty	Manufacturer shall provide warranty after acceptance not less than two years.	