

STANDARD BIDDING DOCUMENT

Procurement of Supply and Delivery

2 Wheel- Motorcycle

Catalogue Shopping Method

Issued by:
SOS Children's Villages Nepal
National Office, Sanothimi, Bhaktapur
Issued on: July 16, 2026

Issued to: Authorized Distributors

Table of Contents

Section I. Invitation for Catalogue Shopping (ICS)	2
Section II. Conditions of Contract.....	3
Section III. Schedule of Requirements	6
Section IV. Technical Specifications	7
Section V. Sample Forms	9

Procurement of 2 Wheel- Motorcycle through Catalogue Shopping Method

Project Name:**Promoting Equitable Access to Education and Holistic Child Development in Patarasi****Date of publication: July 22, 2026**

SOS Children's Villages Nepal, invites Proposal for the procurement of 2 Wheel- Motorcycle as detailed in attached specifications and the schedule of requirements provided herein.

S.N.	PARTICULARS	QTY	GENERAL SPECIFICATION
1	General	2	Motorcycle of Sturdy design, suitable for driving in rough and hilly road condition of Nepal having Kerb weight of minimum 155 Kg. Should have electric self-start arrangement for starting engine, embedded with Oil Cooled four stroke gasoline system engines with engine displacement of range $190 \pm (10\%)$ cc developing power and torque not less than 14.1 KW and 17.35 Nm respectively at the governed RPM, subjected to Electronic Fuel Injection.

2. Interested Authorized Distributors may submit their proposal along with

- Company registration,
- VAT/PAN Registration
- Tax clearance Certificate of 2081/082 along with
- Authorized specification/ Rate with detail catalogue and Authorization Certificate.

3. Further details may be obtained from the SOS Children's Villages Nepal or from sosnepal.org.np website.

4. SOS Children's Villages Nepal reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.

Section I. Invitation for Catalogue Shopping (ICS)

1. The *SOS Children's Villages Nepal* invites proposals for the procurement of 2 Wheel-Motorcycle as detailed in attached Specifications and the Schedule of Requirements provided herein.
2. The Proposal submitted by the Bidder shall comprise the following:
 - a. Quotation and Price Schedules
 - b. Schedule of Requirements
 - c. Technical Specifications
 - d. Detail Catalogue
3. Proposals must be submitted to the office of **SOS Children's Villages Nepal, National Office, Sanothimi, Bhaktapur**, before **August 4, 2026, at 17:00 hrs.**
4. The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Supplier/Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.
5. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
6. Submitted Priced Quotations must remain valid for a period of **15 days** after the deadline for submission date.
7. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/ Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/Company Registration Certificate
 - b) VAT and PAN Registration Certificates
 - c) Tax Clearance Certificate of FY 2081/82
 - d) Manufacturer's Authorization Certificate
 - e) Other documents as needed
8. The goods supplied under this contract shall confirm to the Schedule of Requirements and the standards mentioned in the Technical Specification.
9. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
10. The SOS Children's Villages Nepal reserves the right to accept or reject the proposal without assigning any reason, whatsoever.

SOS Children's Villages Nepal
Sanothimi, Bhaktapur, Nepal

Section II. Conditions of Contract

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| 1. Definitions | <p>1.1 In this contract, the following terms shall be interpreted as indicated:</p> <ul style="list-style-type: none"> a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein; b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation; c. "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract; d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment. e. "The Purchaser" means the procuring entity purchasing the goods; f. "The Supplier" means the organization supplying the goods and services under this contract. |
| 2. Technical Specification | <p>2.1 The goods supplied under this contract shall confirm to the standards mentioned in the Technical Specification.</p> |
| 3. Patent Right | <p>3.1 The Supplier shall indemnify the SOS Children's Villages Nepal against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.</p> |
| 4. Inspection and Tests | <p>4.1 The SOS Children's Villages Nepal or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.</p> |
| 5. Delivery of Goods | <p>5.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the SOS Children's Villages Nepal in its Schedule of Requirements.</p> |
| 6. Warranty | <p>6.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.</p> <p>6.2 The warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, and accepted by the SOS Children's Villages Nepal after installation and commissioning of equipment by the Supplier.</p> <p>6.3 The SOS Children's Villages Nepal shall promptly notify the Supplier in writing of any claims arising under this warranty.</p> <p>6.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to</p> |

the SOS Children's Villages Nepal. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.

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| 7. Payment | <p>7.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery and installation and commissioning of goods to the satisfaction of the SOS Children's Villages Nepal.</p> <p>7.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the SOS Children's Villages Nepal.</p> |
| 8. Prices | <p>8.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in the proposal.</p> |
| 9. Governing Language | <p>9.1 The Governing Language shall be: Nepali or English</p> |
| 10. Applicable Law | <p>10.1 The applicable law shall be Laws of Nepal.</p> |
| 11. Notices | <p>11.1 Purchaser's address for notice purposes: Madhyapur Thimi – 2, Sanothimi, Bhaktapur</p> <p>11.2 Supplier's address for notice purposes:</p> |
| 12. Taxes and Duties | <p>12.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GoN.</p> |
| 13. Operation, Maintenance and Spare-parts Manuals | <p>13.1 The successful Supplier shall supply 2 copies of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).</p> |
| 14. Conduct of Suppliers | <p>14.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents.</p> <p>14.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :</p> <ol style="list-style-type: none"> a. Give or propose improper inducement directly or indirectly, b. Distortion or misrepresentation of facts c. Engaging or being involved in corrupt or fraudulent practice d. Interference in participation of other prospective bidders. e. Coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings, f. Collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the SOS Children's Villages Nepal the benefit of open competitive bid price. g. Contacting the SOS Children's Villages Nepal with an intention to influence the SOS Children's Villages Nepal with regards to the bid or interference of any kind in |

examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract

**15. Dispute
Resolution**

- 15.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.

Section III. Schedule of Requirements

The delivery schedule expressed stipulates hereafter a delivery date which is the date of delivery to the final destination where the Goods is required to be delivered.

SN	Description	Quantity	Place of Delivery	Delivery schedule days
1	Procurement of 2 Wheel- Motorcycle	2 Unit	Project Location. Patarasi, Jumla	Within 7 days

Section IV. Technical Specifications

SN	CRITERIA	DEPARTMENTAL REQUIREMENT	OFFERED SPECIFICATION
1	GENERAL	Motorcycle of Sturdy design, suitable for driving in rough and hilly road condition of Nepal having Kerb weight of minimum 155 Kg. Should have electric self-start arrangement for starting engine.	Make: Model: Kerb Weight Country of Origin: Manufacturing Year:
2	ENGINE	Oil Cooled four stroke gasoline system engine with engine displacement of range $190 \pm (10\%)$ cc developing power and torque not less than 14.1 KW and 17.35 Nm respectively at the governed RPM. Fuel Delivery System Type- Fuel Injection Type	Engine Displacement: Max. Output Power: Max. Torque:
3	Gauges	To Include necessary gauges and meters for efficient operation and maintenance of the bike.	
4	TRANSMISSION	Minimum five speed with manual gear.	
5	Brake	Mechanical or Hydraulic Brake with disc brake at the front and disc/drum brake at Rear	
6	Frame and Suspension	Sturdy frame and suspension with telescopic shock absorbers.	
7	Ground Clearance, Wheel Base	Minimum 210 mm Minimum 1400 mm	GC- WB-
8	FUEL TANK CAPACITY	Minimum 12 Liters	FT-
9	ESSENTIAL ACCESSORIES	1. Head Light, Rear and Turn Signal Lights	
		2. Two Rear View Mirrors	
		3. Safety/ Handle Lock	
		4. Seat for Co-rider	
		5. Helmet-1 Pc	
		6. Leg guard	
10	Instructions	All signs and Instructions on motorcycle shall be in English	
11	Manuals	One set of Operator's and Owner's Instruction Manual in English shall be supplied with each motorcycle	
12	Tools	One set of Tools as required for general maintenance shall be supplied with each unit.	
13	PROVEN PERFORMANCE	1. The Motorcycle offered shall be a current model under standard production by the manufacturer for at least one year 2. The bidder shall provide the manufacturer's data of the performance of the unit to include the fuel consumption, performance curve of the engine etc.	

14	Tyre	Standard tubeless road tyre	
15	Color	Any Standard Color	
16	Warranty	Manufacturer shall provide a minimum of one-year warranty after acceptance.	
17	Emission Standard	The emission standard of the vehicle should be capable of meeting applicable "Nepal Vehicle Mass Emission Standard 2069" which must be certified by Department of Transport Management, Nepal	
18	Initial Service	The supplier makes arrangements for the first two free servicing in a year after acceptance	
19	Delivery	The motorcycle shall be delivered to: Project location: Patarasi, Jumla	

Section V. Sample Forms

1. Price Quotation and Price Schedules

Date:

To: *[name and address of the Purchaser]*

Gentlemen and/or Ladies:

Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said DP documents for the sum of *[total amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of **15** days from the last date fixed for submission of the Price Quotation.

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Price Quotation for and on behalf of _____

2. Price Schedule

Name of Supplier _____ . _____. Page . of ____

1	2	3	4	5	6	7
Item	Description	Unit	Quantity	Unit price (Site Delivery)	Total price PER item (cols. 4 x 5)	Remarks
1						
Total Amount						
Add 13% Value Added Tax						
Total Including VAT						

Total Price(in words)

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail

3. Form of Agreement

THIS AGREEMENT made the _____ day of _____ 20____ between *[name of Purchaser]* (hereinafter called “the Purchaser”) of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein; the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

Name:

Designation:

Sign:

Seal:

On behalf of the Supplier

Name:

Designation:

Sign:

Seal: